Inception Phase/Governmental Module

REPORT ON THE ASSESSMENT MISSIONS/SUMMARY

MOLDOVA/ APRIL 4 – 6, 2011
GEORGIA/ APRIL 11 – 13, 2011

Vienna, 2011
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I. BACKGROUND

I.1. Brief description of the GOVAC project

The purpose of the “Building Training and Analytical Capacities on Migration in Moldova and Georgia (GOVAC)” project is to set up a durable mechanism which ensures self-sufficient and institutionalised training capacities in Moldova and Georgia for the management of migration and asylum. The methodology of GOVAC builds on the development of cooperation and partnership between government and academia, between beneficiary countries and participating EU MS, and between Georgia and Moldova.

The project implements two modules in each beneficiary country: a government module and an academia module. Depending on their specific objectives, the modules are to be implemented 1) jointly between governmental institutions and academia, 2) independently for governmental institutions and academia, 3) jointly between beneficiary countries, 4) independently for Georgia and Moldova.

Project implementing partners:
International Centre for Migration Policy Development (ICMPD)
Danish Refugee Council (DRC)

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<tr>
<th>Project partners:</th>
<th>Project associated partners:</th>
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<tbody>
<tr>
<td>Finland, Immigration Service</td>
<td>Council of Europe</td>
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<tr>
<td>The Netherlands, Immigration and Naturalisation Service</td>
<td>The Hague University for Applied Sciences</td>
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<td>Poland, Ministry of Interior and Administration</td>
<td>Bulgaria, Ministry of Foreign Affairs</td>
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<td>Portugal, Foreign Nationals and Border Service</td>
<td>Bulgaria, Ministry of Internal Affairs</td>
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<td>Slovakia, Ministry of Interior, Migration Office</td>
<td>Czech Republic, Ministry of Interior</td>
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<td>Finland, Ministry of Interior</td>
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<td>Switzerland, the Federal Office for Migration</td>
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Additionally, prominent academics in the migration related field provide their expertise on the development of academic curricula and migration research (Peter van Krieken, Anne Herm, Michel Poulain, Philip Martin, and other).

Project activities

Inception phase

- Appointment of participants at senior official level representing the government as well as academic beneficiary institutions

The National Project Task Force (PTF) for Georgia and Moldova was appointed at the first Project Steering Group meeting and consists of representatives from Government and Academia (under the lead of Government). The PTF will assume its tasks according to the Terms of Reference elaborated by the project team and adopted by the project Steering Group.

- Gaps and needs assessment
I. BACKGROUND

In light of the innovative nature of the project, this activity was given absolute priority within the first months of implementation. The methodology of the assessment applied to both the government and academia modules. The assessment benefited from knowledge gained within previously implemented projects in the beneficiary countries as well as from the results of questionnaire completed before the assessment mission. The main result of these activities is this assessment report.

Knowledge transfer phase

- **Knowledge transfer workshops (WS)** on the elaboration of: 1) a professional migration curricula as well as “train-the-trainer” (ToT) manual; 2) an academic migration curricula (developed in co-operation with government institutions)

The purpose of the knowledge transfer WS is to present models on professional and academic migration curricula which are adjusted to the needs of Moldova and Georgia. The WS will be conducted for each module, cross-modular topics will be implemented jointly.

- **Knowledge transfer study visits** for the development of templates for: 1) a “train-the-trainer” (ToT) professional migration curricula as well as 2) an academic migration curricula (developed in co-operation with government institutions).

During the study visits Government and Academia will be acquainted with the practical EU/Schengen models for professional curricula, as well as academic migration curricula (developed in co-operation with government institutions) and ToT manuals. The study visits will be carried out jointly for both beneficiary countries: Georgia and Moldova.

Evaluation and finalisation phase

- **Workshops to elaborate** 1) a professional migration curricula as well as “train-the-trainer” (ToT) manual; 2) an academic migration curricula, developed in co-operation with government institutions

The Government Module will elaborate a migration curricula and a ToT manual during a workshop facilitated by EU government experts; the Academia module will develop an academic migration curricula during a workshop facilitated by academia experts. As a basis both modules will use the draft templates already developed during the study visits. The curricula will reflect the priorities of the PTF.

- **Piloting the ToT manual on the professional migration curricula**

Government representatives who will function as trainers for their colleagues in the future will be provided the possibility to pilot the ToT manual and the professional migration curricula. They will receive feedback from the government partner experts on the provided training, adjust it, and finalise it for future use.

- **Summer School and student internship within government authorities of the beneficiaries**

Three students of law, three of political-social sciences, two of economy and two of media, per beneficiary country, will take part in the summer school (ca. 20 students in total). The Summer School will be mentored by academia partner experts. In preparation of the Summer School, the students will undertake research on topics, corresponding to the analytical needs of their respective Governments, as identified by the PTF, and present the results for discussion.
I. BACKGROUND

I.2. Methodology and structure of this assessment report

This assessment report identifies the status quo on the migration related training within the governmental institutions in Moldova and Georgia. The research was focused on the needs and expectations of these two countries in terms of development of professional migration curricula.

The assessment is based on:

- Knowledge gained within previously implemented projects in Georgia and Moldova;
- input gathered from the governmental institutions in Georgia and Moldova by means of a detailed questionnaire;
- results of the assessment mission to Moldova (April 4 – 6) and Georgia (April 11 – 13, 2011).

After identification of interested institutions in both beneficiary countries, the questionnaire was sent to them on March 3, 2011. 7 Governmental institutions from Georgia and 4 Governmental institutions from Moldova provided their answers to the questionaire. ICMPD summarised the answers and distributed the summary to the experts identified by the partner countries for the assessment mission.

The Report describes the assessment of status quo and needs in development of the migration curricula in both countries: Georgia and Moldova. Country chapters consists of three parts: the first part, “Profile of involved organisations in the migration field”, presents a comparative overview of the institutional set ups of the organisations, involved in the project in Georgia and Moldova, in various areas of migration and migration management, as well as the status quo in the area of training. The second part, “Assessment on needs for development of professional migration curricula”, illustrates the findings of the assessment phase (questionnaires and missions) according to the different modules for the curricula. This part also proposes the main outline for the future migration curriculum to be developed in both countries. This outline, however, does not necessarily include all possible curricula topics. The last part, “Conclusions”, explains the next steps to be taken within the project implementation, e.g. knowledge transfer workshops, in which the modules of migration curricula will be presented to state institutions involved in migration management in Moldova and Georgia, as well as the first possible draft curricula templates which could be elaborated according to the countries’ specific priorities, needs and expectations.

I.3. Assessment missions to Moldova and Georgia

The assessment mission to Moldova took place from April 4 – 6, 2011. The mission was organised with the support of the Bureau for Migration and Asylum of the Ministry of Internal Affairs. The Bureau has distributed information about the project and upcoming mission among institutions involved in the migration management in Moldova, and helped to establish a list of contact persons which will be focal points within the respective institutions during the whole period of project implementation. The mission was conducted by migration experts from Bulgaria, the Netherlands, Poland, Slovakia, Portugal and ICMPD (the list of participants is attached in annex 1 of this report). The experts visited following Moldovan institutions and organisations: Ministry of Internal Affairs, Border Guard Service, Ministry of Information Technologies and Communication, Ministry of Foreign Affairs, Ministry of Labour, Family and Social Protection, Ministry of Economy, Stefan cel Mare Academy under the Ministry of Internal Affairs (Police Academy), National Border Guard College, and UNHCR (the detailed agenda of the meetings is attached in annex 2).

The assessment mission to Georgia which was organised with the support of the Civil Registry Agency of the Ministry of Justice and the Danish Refugee Council took place from April 11 – 13, 2011. This mission
was implemented together with the assessment mission under the GOVAC project academia module which allowed bringing together experts working under both modules and discussing possible working methods. The experts participating in the mission represented migration related institutions from Bulgaria, the Netherlands, Poland, Finland, Portugal, and ICMPD (the list of participants is attached in annex 3). The mission experts visited Ministry of Justice, Ministry of Internal Displaced Persons from Occupied Territories, Accommodation and Refugees, Ministry of Internal Affairs, Ministry of Foreign Affairs, State Fund of Protection of and Assistance to Victims of Trafficking in Persons, Ministry of Labour, Health and Social Affairs, State Ministry for Diaspora, Office of the State Minister on European and Euro-Atlantic Integration, Academy under the Ministry of Internal Affairs and Training Centre of the Ministry of Justice (the detailed agenda of the meetings is attached in annex 4).
II. ASSESSMENT: GEORGIA

Organisations involved into migration management

The state migration management set up in Georgia includes the following state institutions: Ministry of Justice, Ministry of Internally Displaced Persons from the Occupied Territories, Accommodation and Refugees (MRA), Ministry of Internal Affairs, Ministry of Foreign Affairs, State Fund for Protection of and Assistance to Victims of Trafficking, Interagency Coordination Council for Carrying out Measures against Trafficking in Persons, Interagency Migration Commission, Ministry of Labour, Health and Social Affairs, State Ministry for Diaspora. The level and scope of involvement of these institutions in the regulation and management of migration processes in Georgia varies and depends on the specific functions and competences of the ministry (institution).

Additionally, two specific training institutions which provide training in migration related areas (Training Centre for MOI staff under the Academy of MOI and Training Centre under the Ministry of Justice) were visited during the assessment mission.
Organisations involved into migration management

The following institutions are involved in the migration management system in Moldova: Ministry of Internal Affairs (Bureau for Migration and Asylum and Centre on Combating Trafficking in Human Beings), Border Guard Service, Ministry of Information Technologies and Communication (the Directorate of Documentation of Population), Ministry of Foreign Affairs, Ministry of Labour, Family and Social Protection and Ministry of Economy.

During the assessment mission, the following training institutions of Moldova in the migration field were visited: Training Centre for MOI staff under the Academy of MOI and State Border Guard Training Centre.
As a next step within project implementation Knowledge transfer workshops will be organised in both Georgia and Moldova in September-October, 2011. The aim of these workshops is to present beneficiaries with possible modules of migration curricula in use in the project partner countries, to adjust one of the models to the specific needs of the countries and to draft the first outline of the migration curricula according to the topics provided in this report.

The workshops will have the following elements:

- **Presentation of the migration curricula models:**
  During this part of the workshop carefully selected models of migration curricula which are used in the project partner countries will be presented to the participants. The presentation will underline the main modules and elements of the curricula, target groups, inter-institutional approach to the migration related training, methodology of the training (lectures, inter-active training, practical exercises, self-learning, distance learning, etc.) and training manuals, trainers profiles, length and types of trainings (basic training, vocational training, etc.). The curricula models then will be discussed in facilitated small working groups with the aim to adjust the training model for the respective country. The results of the working groups will be discussed and presented in the conclusions of the workshop;

- **Presentations of the academia model experts** on main issues important for migration policy development and core government-academia interrelated issues:
  - Migration curricula issues covered by the International migration law;
  - Importance, role and inter-agency approach of statistical account in the field of migration;
  - Migration and development.

- **Work in the facilitated working groups** on development of topics, target groups, length and type of training for each module of migration curricula;

- **Joint session and presentation** of a first draft outline of migration curricula within the governmental module of the project.

The overall length of the workshop should be 3 – 4 days.

**Target groups of the workshop:**

The participants of the workshop should represent all institutions involved in the migration management in each beneficiary country. The level of representation should be experts’ level; in the best case including future trainers of the respective modules in the list of participants. A higher level of representation should be ensured during the final session of the workshop where the possible outline for migration curricula will be presented as well as the future ownership of the curricula and possibility of inter-agency training will be discussed.

**Project partners’ experts participating in the workshop:**

Project partners will nominate national experts for participation in the workshop according to the division of respective fields of expertise within the project in such way that all migration related areas of the project are covered. Nominated experts have to have knowledge on organisation, planning and implementation of the migration related training in their countries and respective fields/ministries,
experience in developing training curricula and training manuals, and knowledge of the train-the-trainer concept.
Annex 1

List of experts participated in the Assessment mission to Moldova, April 4 – 6, 2011

<table>
<thead>
<tr>
<th>Country</th>
<th>Name of the expert</th>
<th>Institution and field of expertise</th>
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<tbody>
<tr>
<td>Bulgaria</td>
<td>Mr. Nikolay PANAYOTOV</td>
<td>Ministry of Foreign Affairs; Visas, Consular protection of citizens abroad</td>
</tr>
<tr>
<td>Bulgaria</td>
<td>Mr. Naum Ivanov TZEKOV</td>
<td>Ministry of Internal Affairs; Border Management</td>
</tr>
<tr>
<td>The Netherlands</td>
<td>Mr. Cornelis Jan CAPPON</td>
<td>Immigration and Naturalisation Service; Citizenship and Naturalisation</td>
</tr>
<tr>
<td>Poland</td>
<td>Mrs. Dorota CZARNOMSKA</td>
<td>Ministry of Internal Affairs; Legal migration</td>
</tr>
<tr>
<td>Slovakia</td>
<td>Mrs. Zuzana RYBAROVA</td>
<td>Ministry of Interior, Migration Office; Asylum</td>
</tr>
<tr>
<td>Portugal</td>
<td>Mr. Fernando RIBEIRO</td>
<td>Immigration Service; Document Security, Trafficking in Human Beings</td>
</tr>
<tr>
<td>ICMPD</td>
<td>Ms. Violeta WAGNER</td>
<td>Project Officer</td>
</tr>
<tr>
<td>ICMPD</td>
<td>Ms. Xenia PILIPENKO</td>
<td>Project Assistant</td>
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Agenda of meetings of the experts mission to Chisinau, 4 – 6 April, 2011/Governmental Module

April 4, Monday

Morning session:

08.00 – 10.00  Ministry of Internal Affairs *(Stefan cel Mare av, 124)*

Meeting with the representatives of the Bureau for Migration and Asylum and of the Centre on combating trafficking in human Beings:

Persons, responsible for organizing training, human resources, practitioners and persons in charge of professional training in field of:

- Legal migration (temporary and permanent);
- Irregular migration;
- Asylum;
- Migration management
- Trafficking in human beings

10.30 – 12.00  Meeting at the Stefan cel Mare Academy (training centre for MOI staff) *(Gh. Asachi str., 21)*

- Person responsible for training curricula in field of migration;
- Trainer (s);
- All issues related to training organization will be discussed (please see above)

Afternoon session:

14.00 – 15.00  Meeting at the Ministry of Information Technologies and Communication (the Directorate of Documentation of Population) *(Puskin str., 42)*:

Practitioners and persons in charge of professional training in field of:

- Citizenship;
- Civil registers;
- Data protection;
- Issue of identity documents

April 5, Tuesday

Morning/Afternoon sessions:

9.30 – 11.00  Meeting at the National Border Guard College *(Ungheni, transportation will be needed) (Ungheni, Suceava str., 1)*:

- Person responsible for training curricula in field of migration;
- Trainer (s);
- All issues related to training organization will be discussed (please see above)
15.30 – 16.30 **Border Guard Service of the Republic of Moldova (Petricani str., 19):**
- border management;
- irregular migration;
- document security, etc.

**April 6, Wednesday:**
**Morning session:**

09.00 – 10.00 **Ministry of Foreign Affairs and European Integration (Consular Affairs Department) (Mateevici str., 80):**
- Visa issues;
- Diplomatic and consular protection of citizens abroad

09.00 – 10.00 **Ministry of Economy (Piata Marii Adunari Nationale, 1):**
- Labour migration, cooperation with Ministry of Interior (Bureau for Migration);
- General migration management issues

10.30 – 11.30 **Ministry of Labour, Family and Social Protection of Moldova (Vasile Alecsandri str., 1)**
- Labour migration, cooperation with Ministry of Interior (Bureau for Migration);
- General migration management issues

10.30 – 11.30 **UNHCR Moldova (Mateevici str., 68)**
Annex 3

List of experts participated in the Assessment mission to Georgia, April 11 – 14, 2011

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<tr>
<td>Finland</td>
<td>Mr. Matti HEINONEN</td>
<td>Immigration Service; Horizontal Migration Management</td>
</tr>
<tr>
<td>The Netherlands</td>
<td>Mr. Gert WOBSES</td>
<td>Immigration and Naturalisation Service; Asylum</td>
</tr>
<tr>
<td>Portugal</td>
<td>Ms. Paula VELHA</td>
<td>Immigration Service; Document Security, Trafficking and Smuggling in Human Beings</td>
</tr>
<tr>
<td>ICMPD</td>
<td>Ms. Violeta Wagner</td>
<td>Project Officer</td>
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Agenda of meetings of the experts mission to Tbilisi, 11 – 14 April, 2011/Governmental Module

April 11, Monday

Morning session:

10.30 – 11.45 Meeting with Civil Registration Agency representatives, at the Ministry of Justice, #24a, Gorgasali Str. Tbilisi, Georgia (MoJ New Building)

Practitioners and persons in charge of professional training in field of:
- database on circular migration,
- ID documents
- data protection
- Citizenship;
- Legal migration (temporary and permanent);
- Migration and border management

12.00 – 12.30 Meeting with Mr. Giorgi Vashadze, Head of Migration Commission, Deputy Minister of Justice #24a, Gorgasali Str. Tbilisi, Georgia (MoJ New Building)

- expectations and needs of the state institutions involved in the migration management in the field of development of migration curricula

Afternoon session:

13.30 – 15.30 Meeting at the MIA Academy (interpreter is needed)

1# Gmir Kursanti Str, Tbilisi, Georgia

(contact person: Tatia Salukvadze 877 526330):

- All issues related to training organization (see above)

The meeting will be attended by the representatives of the Border Police (to be confirmed): border management, irregular migration, document security, etc.

16.00 – 17.00 Meeting at the Ministry of Justice with Analytical Department

#24a Gorgasali Str. Tbilisi, Georgia (MoJ New Building)

Ms. Rusudan Mikhelidze, Deputy head of the Department

- all issues related to trafficking and smuggling

19.00 Joint dinner for participants of Governmental and Academic mission together with Georgian counterparts (location to be confirmed)
April 12, Tuesday

Morning session:

10.00 – 11.30 - Meeting at the Training Center of the Ministry of Justice
#24, Gorgasali Str. (Prosecutor Office)
– Ms. Nino Beruashvili, Director of Training Center of Justice:
- All issues related to training organisation (see above)

Afternoon session:

14.30 – 15.30 Mr. Goga Tabatadze, Ministry of Foreign Affairs
#6 Chitadze Str. Tbilisi Georgia
- Visa issues;
- Diplomatic and consular protection of citizens abroad

16.00 – 17.00 Mr. Archil Karaulashvili, State Minister Office for EU and EU-Atlantic Integration
#7, Ingorokva Street, Tbilisi 0134, Georgia
- General needs and expectations for development of migration curricula in Georgia

April 13, Wednesday

Morning session:

10.30 – 12.00 Ministry of Internally displaced persons from the occupied territories, Accommodation and Refugees of Georgia (Interpreter needed)
#15a, Tamarashvili Str. 0177 Tbilisi, Georgia
Mr. Zaza Imedashvili, Mr. Kote Razmadze
- All issues related to international protection

Afternoon session

14. 00 – 15.00 State Ministry Office for Diaspora (Interpreter needed)
#7, Ingorokva Street. 0134, Tbilisi, Georgia
- Issues related to protection of citizens abroad within the competence of the Office, citizenship, etc.

16.00 – 17.00 Ministry of Labour, Health and Social Affairs (Interpreter needed)
#144, Tsereteli Aven. 0119, Tbilisi, Georgia
Mr. Davit Dolidze, Deputy Minister:
- Labour migration, cooperation with Ministry of Justice (CRA);
- General migration management issues